



St Dunstan's, Cheam, C of E Primary School

Anne Boleyn's Walk, Cheam, Surrey, SM3 8DF



Diocese of Southwark

Headteacher:

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Dear Parent / Carer,

13th July 2020

KEY STAGE 2 - School Lunch Arrangements Thursday 3rd September 2020 – Friday 18th December 2020

DEADLINE FOR SCHOOL LUNCH CHANGES IS 12.00PM ON WEDNESDAY 15TH JULY 2020

We are currently looking into how we can manage school lunch provision from September under current guidelines, and in order to prepare for this, we would appreciate knowing your lunch requirements should they have changed from the Spring Term.

The cost of a school lunch is **£2.30 per day**. The total cost for the Autumn Term is as follows:

If your child would like **Full School Lunches** (5 days per week) then the cost will be **£161.00** (70 lunches).
If your child would like **Autumn Special Lunches** (Wednesday and Fridays only) the cost will be **£64.40** (28 lunches).

Please let me know by 12.00pm on Wednesday 15th July at the latest if you are planning to make any changes to your child's lunch pattern. It is **ESSENTIAL** that you advise us of a change from school dinner to packed lunch as failure to do so will result in you still being charged for school dinners until it is brought to our attention.

Payments can only be made online via ParentPay. Please ensure that you make a payment into your child's lunch account before 3rd September 2020. Ideally, this should be sufficient to cover **at least one month's meals** (i.e. approx. £50). The money that you pay into your account reduces on a daily basis as each lunch is taken so you will be able to calculate when your account needs to be topped up. You can also check at any time to see whether you need to top up your child's account. **Your child's lunch account must remain in credit at all times**. Any credit left at the end of term resulting from absences will be carried forward to the next term.

If you are changing your child's meal pattern, please send an email by **12.00pm on Wednesday 15th July at the latest** to schoollunches@stdunstans.sutton.sch.uk.

If I do not hear from you by 12.00pm on Wednesday 15th July, I will assume that your child will continue with their existing meal arrangements.

Free School Meals / Milk

Your child may be entitled to receive a free school lunch or milk. If you would like to discuss this matter or have any other concerns regarding Parentpay please send me a message via ParentPay located via "View Communications" and then "Contact School".

Thank you for your support.

Yours sincerely

Mrs Rachel Mellor

School Office

'St Dunstan's – a thriving Christian school, guided by the Good Shepherd, founded on faith, inspiring the best in everyone.'

