A Parent's Guide to Google classroom

Google Classroom is a web-based learning tool that teachers use to post assignments, communicate with students, and provide feedback on student work.

Your student's teacher will be using Google Classroom this year. This guide will provide an overview of Google classroom and introduce you to some tools that you can use to support your students learning.

Table of Contents

Accessing Google Classroom

Your student can access Google Classroom using a phone (iPhone or Android), tablet, or computer (Mac, PC, or Chromebook).

Students will use their school provided email address to log in to Google Classroom.

Parents do NOT have direct access to Classroom, but are welcome to log in with their student to review course content.

Visit the iOS App Store on your iPhone or iPad to download the Google Classroom app.	Visit Google Play on your Android phone or tablet to download the Google Classroom App.	Visit classroom.google.com on your Mac, PC, or Chromebook to log in.

Classroom Home Page

Ask your student to sign in to Google Classroom using their school-provided Google account.

The Classroom home screen displays the courses your student is currently taking.

[1] Each class will be displayed as a card.

[2] Upcoming assignments will be displayed on the class card for each class

[3] The "to do" page lists upcoming assignments and late work.

[4] The class calendar displays upcoming assignments by due date

The Stream page

Click on a course card to open a class.

You are now on the "stream" page. This is where teachers will post announcements and reminders.

Some teachers will allow students to post comments on announcements. These comments are visible to all members of the class. Teachers have the ability to moderate and remove comments as necessary.

1. Teachers use the stream page to post announcements and reminders.

2. The stream page lists upcoming assignments.

3. The Classwork page is where assignments are posted.

The Classwork page

Click on classwork at the top of the stream page.

This is where class assignments are posted.

Students will spend most of their time on this page, reviewing, and completing course work assigned by the teacher.

1 The classwork page is organized into topics. Teachers will use topics to organize assignments by week, chapter, unit, or subject area.

2 Students can view a summary of all of their upcoming assignments by clicking "view work."

3 You can navigate back to the stream by clicking the link at the top of the screen.

4 Students will have access to a variety of tools including Google Meet (virtual classroom), Google Calendar, and Drive. These tools may not be used by all teachers.

5 Students should click on an assignment to preview it. To view all of the assignment details, click "view assignment."

Types assignments

Your student will see three types of assignments

🌻 Week 3 (Aug. 31 - Sept. 4

1	📕	Intro to Week 3 💬 4	Edited Sep 1
2	❓	#04 Describe the relationship between Mo...	Due Sep 3, 10:00 AM
3	📋	#06 Symbolism in Fahrenheit 451	Due Today

1 Material - this is a reference or resource post. There isn't anything to turn in or submit.

2 Discussion Question - discussions can be free response or multiple choice.

3 Assignment - Teachers use the assignment post for homework, quizzes and group projects.

The Assignment page

Click on an assignment listed on the classwork page.

The assignment page is full of important information and details about each assignment. Students should carefully read the directions and guidelines posted on this page.

1 The assignment page lists the due date, number of points, and any files that are needed to complete the assignment.

2 If enabled, students can post a class comment to ask for help from their classmates.

3 Got a question about an assignment, send a private comment to the teacher!

4 If instructed, students can attach files to send to the teacher. You can attach files from Google Drive or upload files from your computer or camera roll.

5 Don't forget to submit your work!

Guardian Summaries

Google Classroom offers a feature for parents called "guardian summaries".

The Guardian Summary includes:
- *Missing work* —Work not turned in when the summary was sent.
- *Upcoming work* —Work that's due today and tomorrow (for daily emails) or that's due in the upcoming week (for weekly emails).
- *Class activity* —Announcements, assignments, and questions recently posted by teachers.

Request & Configure your Guardian Summary

Guardian summaries must be enabled by the teacher. They will need to enter your email address and send you an invitation to begin receiving this report.

John Sowash invited you as a guardian in Google Classroom

You'll get a weekly summary of Lucy's progress with missing and upcoming work, and new teacher posts.

Lucy

ACCEPT   I'M NOT THE GUARDIAN

⊘ You don't need Gmail or a Google Account to accept.
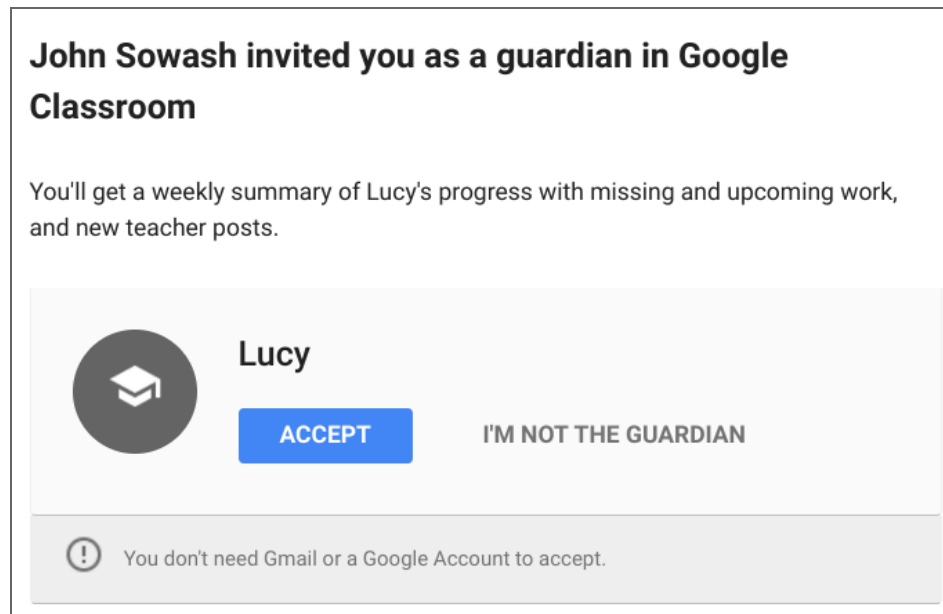
Request your Guardian Summary:

1 Ask your student's teacher to send you a guardian summary invitation.

2 Make sure the teacher has an up-to-date email address for you.

3 Look for the guardian summary invitation sent by email.

4 Configure your summary preferences (daily or weekly).

5 Use the guardian summary to have a conversation with your student about their classwork.