

## Google Classroom

### *How to log in:*

#### **Computers and laptops: log into Google Classroom on web browser**

- Go to Google Classroom [www.classroom.google.com](http://www.classroom.google.com)
- Log into your child's Google Classroom account using their login details.

#### **Smartphones and tablets: download the free Google Classroom app**

<b>Android devices</b>	<b>IOS devices (iPhone, ipads)</b>
<ul style="list-style-type: none"><li>• Open the Play Store app</li><li>• Search for 'Google Classroom'</li><li>• Tap 'Google Classroom'</li><li>• Tap 'install'</li></ul>	<ul style="list-style-type: none"><li>• Open the App Store app</li><li>• Search for 'Google Classroom'</li><li>• Tap 'Google Classroom'</li><li>• Tap 'Get'</li></ul>

Once the app has downloaded, you will be able to open it and log into your child's Google Classroom account.

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### *How to open and hand in work:*

#### **Computers and laptops:**

- Click on the class
- Click 'classwork'
- Click on assignment, then 'view assignment'
- Depending on the type of work set:
  - Type the answers/work on to the document provided, then click 'Turn in'

On the right hand side of the page, click 'Add or create'.

-You can take photos of your child's completed work, upload them to your computer and then upload the photos in Google Classroom- click 'File', then 'Upload'

-Or, your child can type their answers/work in a new Google Doc- click 'Docs' to load a new Google Doc.

- Once your child has finished their work, click 'Turn in', then 'Turn in' again to confirm
- If you have made a mistake, you can 'Unsubmit' to return the work to you, then follow the previous steps to resubmit work.

#### **Mobile devices- Android or iOS:**

- Open the Google Classroom app
- Tap on your child's class, then 'Classwork' (at the bottom)
- Tap on an assignment, then the arrow at the bottom
- Depending on the type of work the teacher has set:
  - Type the answers/work on to the document provided, then click 'Turn in'

Tap 'Add attachment':

-You can take photos of your child's completed work, upload them to your computer and then upload the photos in Google Classroom - click 'File', then tap the file on your device

- Or, your child can type up their answers/work in a Google Doc - tap 'New Doc' to load a new Google doc

- Once your child has finished their work, tap 'Turn in', then 'Turn in' again to confirm
- If you have made a mistake, you can click 'Unsubmit' to return the work to you, then follow the previous steps to resubmit work.