

APPEALS TIMETABLE

ACTION	TIMELINE
Date by which an appeal must be submitted	By 4pm on Monday 12th May 2025
Notice of the date of the appeal hearing	At least 10 school days before the hearing
Evidence and papers for the hearing <ul style="list-style-type: none">• Date by which evidence must be submitted by appellants;• Date by which evidence must be submitted by the admission authority• Date by which the Clerk sends appeal papers to the parents, the panel and the admission authority	10 school days before the appeal hearing
Additional evidence from the appellants Sometimes appellants wish to provide additional information after seeing all the papers	5 school days before the appeal hearing
Decision Decision letters sent to the appellants (the letter that informs the appellant if their appeal has been upheld or refused)	Within 5 school days of the appeal hearing (whenever possible)