

APPEALS TIMETABLE

| ACTION | TIMELINE |
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| Date by which an appeal must be submitted | By 4pm on 15 th May 2023 |
| Notice of the date of the appeal hearing | At least 10 school days before the hearing |
| Evidence and papers for the hearing <ul style="list-style-type: none"> • Date by which evidence must be submitted by appellants; • Date by which evidence must be submitted by the admission authority • Date by which the Clerk sends appeal papers to the parents, the panel and the admission authority | 10 school days before the appeal hearing |
| Additional evidence from the appellants Sometimes appellants wish to provide additional information after seeing all the papers | 5 school days before the appeal hearing |
| Decision Decision letters sent to the appellants (the letter that informs the appellant if their appeal has been upheld or refused) | Within 5 school days of the appeal hearing (whenever possible) |