



Welcome to the first of a new series of termly updates from the Governing Body. Each issue we will let you know what committee meetings and other activities have taken place, and provide an insight into the work of one of those committees.

Focus on the Premises Committee

Chair: Colin Evison

Remit: It is the responsibility of the Premises Committee to ensure that the school's buildings and grounds are well maintained and provide a safe and suitable environment for the pupils and staff. The Committee reviews and updates, where necessary, the school's risk and assessment and safety procedures. It also plays a strategic role in planning the development of the buildings and grounds in response to the School's changing needs.

Did you know: At every Premises Committee meeting, there is also a scheduled inspection activity. This term Governors inspected the accident reporting book to confirm complete record taking, and to evaluate whether there are any trends emerging that might be to do with a type of equipment or an activity in the playground, for example. The inspection showed that there were no emerging trends which is pleasing, and numbers of accidents remain within what would be expected for a school of our size. Governors also carried out an audit of the high value equipment (computers etc.) that are within the school.

Policy updates

Statutory policies are reviewed annually, others every three years. This term, Governors reviewed and ratified the following policies, which are available on the website (if statutory) or on request from the school office:

- Attendance Policy
- Complaints Policy
- Data Protection Policy
- Educational Visits Policy
- Equalities Policy
- E-safety Policy
- Medicines Administration Policy
- Retention Policy
- SEN Policy

Governor Meetings

This term, as well as two Full Governing Body meetings, the following committee meetings were held:

- Personnel
- Premises
- Admissions
- Curriculum
- Finance

The Faith Group also met.

A full list of committee members and committee remits is available on the school website.

Other News

Farewells:

After more than 20 years, Brian Stevens has retired from his governor role at the school, including a period as Chair of Governors. His broad ranging knowledge of the school, particularly of finance and premises, will be sorely missed. We wish Brian all the best and thank him for all the many years of service he has given to St Dunstan's.

Tracy Ridge's term of office concluded in March. A governor for 8 years, Chair of the Personnel Committee for several years, and the link governor for year 6, we would like to thank Tracy for her contribution to the School.

Vacancies: Periodically, vacancies for parent governors arise. For further information about the role, and timing of the next elections please contact our Chair, Martin Swain.